

## Windsor Public Library Board of Trustees Meeting Agenda

Date and Time: July 27 at 7:00 PM

Location: Zoom Meeting

<https://us02web.zoom.us/j/86958375816?pwd=UTZjeWJlN1BqVVpxU2JlVzFmVGgwZz09>

Telephone: 1 929 205 6099 US (New York)

Meeting ID: 869 5837 5816

Password: 05089

Based on temporary amendments to the open meeting law in H.681 An act relating to government operations in response to the COVID-19 outbreak, the June Board meeting will be held virtually via Zoom.

**Physical location requirement temporarily waived.** Members of a public body may attend any public meeting using electronic means, without being physically present and without designating or staffing a physical meeting location.

**Public participation and advance public notice required.** When meeting electronically, a public body must use technology that permits attendance of the public. Whenever feasible, public access must be allowed by telephone. Information regarding how the public may access meetings electronically must be posted and must be included in each meeting agenda

Library Trustees: Jacquelin Carty, Eleanor Clark, Janet Farley, Kate Gibbel, Kathy Marsh, Donna Palatucci, Mike Welker, Vi Welker  
Ex-Officio: Ruth Doiron – Friends’ President, Heather Prebish – Selectboard Chair, Deb Ouelette – Town Treasurer

Agenda Items: Call to Order - 7:02pm

Changes or Additions to the Agenda

-Jacquelin adds Mascoma portfolio to New Business

Approval of Minutes June 22, 2020

-Kate Gibbel motions, Mike Welker seconds; motion carries

Correspondence In/Out

### 1) Reports

- a) Friends of Windsor Library
  - i) Will meet in September
- b) Library Director and Youth Librarian
- c) Finance Committee
  - i) Quick Books subscription for upgrade \$40-\$50/month – not preferable at this time
- d) Public Relations Committee
  - i) Social media outreach and mail chimp
- e) Development Committee
  - i) Rest areas open – will the Bake Sales resume?

- ii) Mike will contact to find out
- iii) Diane Foulds would like to add pollinator garden on the east side of the building – would make mowing easier for Doug
- iv) individual appeal to be sent out in September

2) Building and Grounds

- a) New picnic table (pressure treated!) with a potential for another one
- b) Phase 2 of re-opening via 30min appointments with 10 max patrons and 2 library staff – Monday August 3<sup>rd</sup> proposed start date - Motion to approve move to Phase 2  
-Kathy Marsh moves, Eleanor Clark seconds; motion carries

3) Old Business

- a) Policy Review – motion to approve revisions/changes to Personnel Policy  
-Mike Welker moves, Kate Gibbel seconds; motion carries

4) New Business

- a) ESG (environmental, social, governance) investment accounts – Motion to move 20 percentage of portfolio to this type of investment  
-Mike Welker moves, Donna Palatucci seconds; motion carries

Public Comments

-Barbara Ball to research selling books of potential monetary value from historical collection that have no value to Windsor's history – Library BoT in favor of this

Next Meeting is Monday, August 24, 2020

Adjournment – 8:02pm

-Donna Palatucci motions, Kathy Marsh seconds; meeting adjourned