

## Windsor Public Library Board of Trustees Meeting Minutes

Date and Time: September 28, 2020 at 7:00 PM  
Location: Zoom Meeting link  
<https://us02web.zoom.us/j/81292067312?pwd=ODJzWHg3ajF3eUpublF4NnZLY1VzUT09>  
Telephone: 1 929 205 6099 US (New York)  
Meeting ID: 812 9206 7312  
Password: 05089

Based on temporary amendments to the open meeting law in H.681 An act relating to government operations in response to the COVID-19 outbreak, the Board meeting will be held virtually via Zoom.

Library Trustees: Jacquelin Carty, Eleanor Clark, Janet Farley, Kate Gibbel, Kathy Marsh, Donna Palatucci, Mike Welker, Vi Welker  
Ex-Officio: Ruth Doiron – Friends' President, Heather Prebish – Selectboard Chair, Deb Ouelette – Town Treasurer  
Library Staff: Barbara Ball, Director  
Agenda Items: Call to Order - 7:01pm

Changes or Additions to the Agenda - none

Approval of Minutes August 24, 2020  
Donna Palatucci motions to approve  
Kathy Marsh seconds  
Motion carries

Correspondence In/Out

Reports

- a. Friends of Windsor Library
  - i. Will pay for half of the magnetic door into children's room for fire safety code
- b. Library Director and Youth Librarian
- c. Finance Committee
- d. Public Relations Committee
- e. Development Committee
  - i. Mail appeal by end of October
  - ii. Add photo collage to fall appeal
  - iii. Before and After photos of Library to be given to development team for brochure
- f. Building and Grounds
  - i. Snow shoveling resources – Barbara to work on a plan
    - i. Volunteers
    - ii. Paid help

Old Business

New Business

- a. New Shed Behind Library for Friends' Book Sales
  - a. No formal proposal from Friends' yet but they would like to move forward and pay for/maintain it
  - b. Board is supportive of shed
- b. Opioid Overdose Prevention Program
  - a. Barbara comfortable and wanting to implement this program
  - b. Board supportive
- c. 2021 Town Budget Petition Signatures
  - a. Selectboard has yet to make a decision regarding petition process this year

Public Comments

Next Meeting is Monday, October 26, 2020

Adjournment - 7:54pm

Vi Welker motions to adjourn

Kate Gibbel seconds

Motion carries