

Windsor Public Library Board of Trustees

Meeting Minutes

Date and Time: October 26, 2020 at 7:00 PM
Location: Zoom Meeting link:
<https://us02web.zoom.us/j/85096574243?pwd=enhUNTJPUZJa2ppYVFBazlrS0JNUT09>
Telephone: 1 929 205 6099 US (New York)
Meeting ID: 850 9657 4243
Password: 05089

Based on temporary amendments to the open meeting law in H.681 An act relating to government operations in response to the COVID-19 outbreak, the Board meeting will be held virtually via Zoom.

Library Trustees: Jacquelin Carty, Eleanor Clark, Janet Farley, Kate Gibbel, Kathy Marsh, Donna Palatucci, Mike Welker, Vi Welker

Director: Barbara Ball

Agenda Items: Call to Order 7:01

Changes or Additions to the Agenda - none

Approval of Minutes September 28, 2020

Kathy Marsh motions to approve,

Donna Palatucci seconds;

Motion carries

Correspondence In/Out

Reports

- a. Friends of Windsor Library
 - i. Shed on hold through the winter
- b. Library Director and Youth Librarian
 - i. Can building emergency fund be used to alleviate moisture issue in furnace room? Complicated issue to fix and not that dire at present
 - ii. Building emergency fund for unexpected repairs
 - iii. Ask Town for money for the building emergency fund as it is needed for accessibility renovations
- c. Finance Committee

- i. Travel Expense journal entry – payroll company error as they added the health insurance deduction into it
- d. Public Relations Committee
 - i. Welcome Baskets for new residents as a form of outreach with Friends
- e. Development Committee
 - i. Pamphlet – 2 to be created, one accessibility specific, one general
- f. Building and Grounds

Old Business

- a. 2021 Town Budget Petition Signatures
 - a. Town waived petition requirement due to COVID; written request for funds to be submitted for Selectboard to vote on instead

New Business - none

Public Comments - none

Next Meeting is Monday, November 16, 2020 (November 23 is the Monday before Thanksgiving)

Adjournment

Kathy Marsh motions to approve,
Eleanor Clark seconds;
Motion carries