

Windsor Public Library Board of Trustees

Meeting Minutes

Date and Time: December 14, 2020 at 7:00 PM
Location: Zoom Meeting link:
<https://us02web.zoom.us/j/81342726109?pwd=WTlhU3NVQ0V3VG9HeDlzVWVHNDQ2UT09>
Telephone: 1 929 205 6099 US (New York)
Meeting ID: 813 4272 6109
Password: 05089

Based on temporary amendments to the open meeting law in H.681 An act relating to government operations in response to the COVID-19 outbreak, the Board meeting will be held virtually via Zoom.

Library Trustees: Jacquelin Carty, Eleanor Clark, Janet Farley, Kate Gibbel, Kathy Marsh, Donna Palatucci, Mike Welker, Vi Welker
Ex-Officio: Ruth Doiron – Friends' President, Heather Prebish – Selectboard Chair, Deb Ouelette – Town Treasurer
Library Director: Barbara Ball
Agenda Items: Call to Order - 7:02pm

Changes or Additions to the Agenda - none

Approval of Minutes November 16, 2020
Kate Gibbel motions to approve,
Kathy Marsh seconds;
Motion carries

Correspondence In/Out -
Bank contacted Barbara re: a stock donation made to the Library

Reports

- a. Friends of Windsor Library
 - i. Tote bags arrived and on sale for \$10
- b. Library Director and Youth Librarian
 - i. **Volunteer(s) of the Year nomination:**
Mike Welker motions to approve,
Donna Palatucci seconds;
Motion carries

ii. Ballot Request language to be submitted for Town funding for Library budget

Mike Welker motions to approve,
Janet Farley seconds;
Motion carries

iii. Ballot Request language for Town funding for building reserve fund

Donna Palatucci motions to approve,
Mike Welker seconds;
Motion carries

iv. 2021 Library Holiday Schedule as drafted with Christmas Eve half-day addition

Mike Welker motions to approve,
Kathy Marsh seconds;
Motion carries

c. Finance Committee

- i. Building reserve fund monies appropriated by Town and Mascoma grant monies to be deposited into Investment account

d. Public Relations Committee

e. Development Committee

- i. focus on developing/improving relationships with businesses and prominent donors
- ii. gift bag auction: schedule for end of February

f. Building and Grounds

- i. wet/damp carpet tiles discovered in children's room

Old Business

a. 2021 Town Budget

b. 2021 Library Budget

Kathy Marsh motions to approve,
Eleanor Clark seconds;
Motion carries

New Business

a. Annual Meeting of the members of the Corporation, January 21, 2021

- a. Start at 6pm rather than usual 6:30pm with Trustee meeting to start immediately after

- b. Slate of Officers for 2021 to remain the same as 2020

Public Comments

Next Meeting is Thursday, January 21, 2021 immediately following
the Annual Meeting of the Corporation

Janet Farley motions to adjourn,
Donna Palatucci seconds;
Meeting adjourned at 7:54pm