

**Minutes of the Windsor Public Library Annual Meeting of the Corporation
January 18, 2018**

Board Members Present: Tom Haushalter, Sharon Besso, Kathy Marsh, Donna Palatucci, Ham Gillett;
Library Director, Christine Porter; Children's Librarian, Sarah Tufts; Staff Member, Melissa Ayres;
Community Members: Barbara Rhoad, Sherri Buckman, Rebecca Roisman, Eleanor Clark, Sue Skuja, Uldis Skuja, Crystal Stone, Carly Stone, Kayla Stone

1. Call to Order: 6:13 pm

2. Changes to the Agenda - None

3. Approval of Minutes of Last Year's Meeting: January 19, 2017

- Ham Gillett made a motion to approve the minutes; Kathy Marsh seconded; motion carried.

4. Annual Reports

- Christine Porter, Director
- Tom Haushalter, President

5. Election of Trustees

a. Report from the Corporation Nominating Committee - *Tom Haushalter*

<u>Term until 2019</u>	<u>Term until 2020</u>	<u>Term until 2021</u>
<i>Donna Palatucci</i>	<i>Jason Gaddis</i>	<i>Pamela Bagley</i>
<i>Sharon Besso</i>	<i>Ham Gillett</i>	<i>Tom Haushalter</i>
<i>Kathy Marsh</i>		<i>Sara Norris</i>

b. Presentation of Nominations – Sharon Besso

- Ham Gillett made a motion to elect the trustees as presented; Donna Palatucci seconded; motion carried.

6. Trustee Officers

a. Presentation of the Nominations – Sharon Besso

Tom Haushalter – President
Donna Palatucci – Vice President
Kathy Marsh - Treasurer
Pamela Bagley – Secretary

- Ham Gillett made a motion to accept officers as presented; Sharon Besso seconded; motion carried.

7. Appointments

a. Corporate Nominating Committee

Tom Haushalter (2021 term)

Kathy Marsh (2019 term)

- Donna Palatucci made a motion to accept appointments as presented; Ham Gillett seconded; motion carried.

b. Selectboard Trustee Appointee – *Tom Haushalter*

- Kathy Marsh made a motion to accept the nomination of Tom Haushalter as the Town Selectboard Trustee appointee; Donna Palatucci seconded; motion carried.

c. Accountant/Auditor

- Tom Haushalter made a motion made to retain Copper Hill Tax Services; Kathy Marsh seconded; motion carried.

8. Annual Trustees' Volunteer of the Year Award

- Presentation made by Christine to Volunteer of the Year, Sherri Buckman
- Comments about Sherry made by Carly and Kayla Stone.

9. Other Business

- Sharon Besso stated that Christine is "a treasure."
- Donna Palatucci commented that the most frequent question asked during Sarah's leave of absence was, "Where's Sarah??"
- Rebecca Roisman stated that the Library is a "powerful, unique, positive presence in Windsor."

10. Adjournment of the Corporate Meeting

- Sharon Besso moved to adjourn; Donna Palatucci seconded; motion carried.

Windsor Public Library
Director: Christine Porter
Report to the Board of Trustees – January 18, 2018

Programming

Past and Ongoing:

Genealogy group – December 4 – 6 people

Stoughton/Evarts book delivery ongoing – 8 people

Spanish class –6-7 people, Nov 29, Dec 6 and Dec 13

Politics/Food Book Discussion: December 12 – cancelled due to weather, reschedule for Dec 19

Knitting Group: Nov 27 – 2 people – Dec 11 4 people

Learn to Play Mahjong – Nov 30 – 6 people, Dec 7 – 5 people, Dec 14 - 7 people

100 Fall Frolics and Finds – approx.. 37 participants

Friends Adult Read Aloud – Dec 10 – 35 people

Upcoming

New Book Discussion book – Books and Movies – Feb

Two writers workshops – stay tuned for more info

Statistics

June, July, August, Sept, Oct, Nov (Nov 2016)

Adult & YA Circ: 967, 1100, 1168, **987, 914, 964** (962)

Juvenile Circ: 783, 636, 726, **900, 829, 747** (835)

Audio/ebooks: 35/31, 45/51, 64/62, **46/42, 33/35, 48/41** (54/66)

ILL in/out: 53/22, 55/38, 69/29, **50/28, 55/34, 40/24** (22/27)

Reference Q's: 77, 141, 126, **81, 100, 52** (58)

Visits: 1448, 1409, 1661, **1497, 1871, 1494** (1448)

Computer Use: 175, 217, 238, **196, 227, 193** (156)

Wi-Fi connections: 494 network connections (416)

Meetings

Misc.

Fund Drive: As of December 27, we have received \$4673 in response to our mailing.

Monthly Youth Library Report January 2018

Ongoing Programs:

Attendees

- Wednesday Preschool Storytime - Jan 3, 10, 17, 24
- After School Group – Jan 3, 10, 17, 24
- RPG teen group
- WECEC outreach (1/8, 1/22)
- Biweekly visits from 4th grade (1/5, 1/19)
- Monthly Kindergarten visit (1/29)

~5-6 weekly

Special Programs:

- Estimation game – how many paperclips?

6 participants

Upcoming Programs:

- Estimation Game | How much does the piece of coal weigh? | started January 2nd – runs through January 31st
- Potential ice fishing program Friday, January 26th Time TBA

Acquisitions since last meeting:

- Juvenile materials
- Young Adult materials